

Jupiter Medical Center Auxiliary Teenage Volunteer Program

Agreement

In order to participate in the Teenage Volunteer (TAV) program at Jupiter Medical Center, the volunteer must agree to the standards set forth in this agreement. Please read the guidelines carefully before signing this agreement.

- Maintain a 2.5 or 3.0 GPA or higher (depending on the assignment).
- Volunteer at least once a week and complete a minimum of 75 hours.
- Adhere to the JMC Auxiliary dress code as described in the Auxiliary Handbook.
- Report promptly on assigned day, spend the scheduled hours at the given assignment, limit breaks to 10 minutes during a shift, and record hours at the kiosk.
- Provide the Auxiliary Office with adequate advance notice of any unavoidable absence from assignment. Any TAV, who has more than three (3) unexcused absences within a year, will be subject to removal from the TAV program. A minimum of three (3) hours notice must be given to the Auxiliary Office or the absence will be considered unexcused. Frequent or extended absences may be cause for re-evaluation of volunteer commitment and may result in dismissal from the TAV program. Serious illness or other extenuating circumstances will be considered on an individual basis.
- Learn duties thoroughly and execute them in a professional and responsible way, never overstepping given authority and consult with supervisor when any questions arise.
- Maintain the confidentiality of all matters pertaining to patients of the Medical Center and any Medical Center affairs at all times.
- Fulfill obligation quietly, pleasantly and in a professional manner.

Student Name

Student Signature

Date

Parent Name

Parent Signature

Date

